



**Notice of a public meeting of
Member Support Steering Group**

- To:** Councillors Douglas (Chair), Boyce, Galvin, Looker and Runciman (Vice-Chair)
- Date:** Thursday, 13 March 2014
- Time:** 4.30 pm
- Venue:** The Thornton Room - Ground Floor, West Offices (G039)

A G E N D A

1. Declarations of Interest

At this point in the meeting, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes

(Pages 1 - 4)

To approve and sign the minutes of the last meeting held on 30th January 2014.

3. Public Participation

At this pointing the meeting, members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00pm on Wednesday 12th March 2014.**

Filming or Recording Meetings

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at http://www.york.gov.uk/downloads/download/3130/protocol_for_webcasting_filming_and_recording_of_council_meetings

4. New Speech Server - Data Update.

A representative of the Customer Contact Centre will be in attendance to inform Members on the ongoing clean-up of the Council's active directory and to consult with them on their use of the speech server system to ensure the service is suitable for their needs.

5. Lagan Lite and Membersphere Update.

Officers from ICT will be in attendance to provide an update on Councillors Lagan Lite. This is a self service system for Members to log requests and track their status. Members will also receive an update on the Membersphere application.

6. Core Programme 2014/15. (Pages 5 - 14)

This report sets out the proposed core programme of training and development opportunities for Members for the 2014/15 municipal year.

7. Work Plan (Pages 15 - 16)
Members are asked to consider the Work Plan for the Member Support Steering Group.

8. Urgent Business
Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officer:
Laura Bootland
Tel:01904 552062
Email: laura.bootland@york.gov.uk

For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 **(01904) 551550**